

Meeting Rooms, Training or Conference Facilities, Hot Desks



Located in Royal Wootton Bassett just a few miles from M4 junction 16, Bowman House is an ideal location for business meetings, training sessions and company seminars.

Facilities at the Business Centre include a conference room or large training room, board room and meeting rooms and also hot desk spaces for ad hoc working with Wi Fi is provided throughout all the rooms and break-out spaces.

Rooms can be booked on an hourly, half day or daily basis.

The Town Hall Training & Conference Room



Seats up to 40 people theatre-style or 20 people in a U-shape layout and is equipped with an interactive white board and projection equipment. PC and laptop connection to the AV system. The room is also suited to Skype Video-Conferencing, classroom training and Technical IT sessions



The Bassett Board Room

Seating up to 14 people, equipped with AV system, PC and laptop connection, video conferencing using Skype etc



Break – out area

All rooms have **air-conditioning**, a whiteboard and flipchart, tea, coffee & water provided

Small Meeting Room

Smaller rooms available to accommodate up to 6 people



The Conference and Meeting Rooms are available Monday to Friday 9am to 5pm

Bookings can be for a full day, half day (am or pm) or by the hour.

Complimentary tea, coffee and water provided for all meetings, with one serving per half day and additional servings available on request for a charge of £1.50 per person + VAT

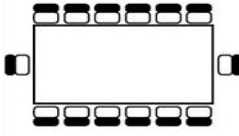
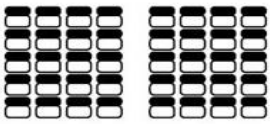
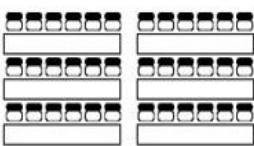
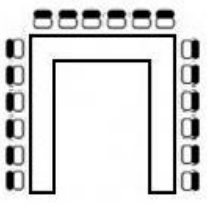
Catering can be arranged as required – please call to discuss options.

Please Note: bookings that run over agreed times will be liable to surcharge



Hot desk spaces

Bowman House Business Centre, Royal Wootton Bassett, SN4 7DB

Room Layout	The Town Hall Training & Conference Room	The Bassett Board Room	The Royal Meeting Room
 <p>Boardroom style</p>	18 Delegates	12 - 14 Delegates	6 Delegates
 <p>Theatre style</p>	40 Delegates	N/A	N/A
 <p>Classroom style</p>	24 Delegates	N/A	N/A
 <p>U shape</p>	22 Delegates	N/A	N/A

ROOM PRICES (as at April 2016)	Training and Conference Room	Board Room (max. 14 delegates)	Meeting Room (max. 6 delegates)	Hot Desk (per person)
per day (8 hours) exc. VAT	£250	£150	£80	£4 per hour minimum one hour then half hourly increments £20 day-rate
per half day session (4 hours) exc. VAT	£130	£75	£50	
per hour exc. VAT (subject to availability)	£40	£25	£15	

Bookings which fall outside of a day/half-day, or run over agreed times will be liable to a surcharge

Please call 01793 843100 to check availability
or to arrange a viewing of the facilities.

■ Serviced Offices ■ Meeting Rooms ■ Virtual Offices ■ Business Units ■

Bowman House Business Centre, Bowman Court, Whitehill Lane, Royal Wootton Bassett, Swindon SN4 7DB

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